**CLMCD Conservation Grant Application**

**Please review the Conservation Grant Criteria before completing this application.** Applications should not exceed 3 pages, not including the location map, drawn plan, pictures and letters of support.

*Please note:* ***Your application should follow the order of the information below exactly****.*

Grant Title: Click or tap here to enter text.

Grant Applicant Organization: Click or tap here to enter text.

Organization mailing address: Click or tap here to enter text.

Grant Coordinator Name: Click or tap here to enter text. Phone: Click or tap here to enter text.

Grant Coordinator Email: Click or tap here to enter text.

Amount requested from Chippewa Luce Mackinac Conservation District: Click or tap here to enter text.

Match Provided (20% minimum): Click or tap here to enter text.

Total dollar amount of grant (Grant + Match):Click or tap here to enter text.

Has your organization *ever worked with CLMCD before?*Click or tap here to enter text.

*If so, how?:*

**Project Description** - Explain the goals of the project, the direct deliverables, and how those actions meet the focus of the grant. How did this project become a priority for you? How does this project fit into your overall plan or mission? How does this project positively impact the environment on and off your location?

**Project Timeline** – Explain the timeline of the project. Bullets or a table may be used here. Be very clear as the timeline of the project is short and the project must be complete by November 30th, 2024. Include the goals in the timeline and when they will be complete.

**How will the project benefit the public and the environment?** Even if the property is completed on private property the project should benefit the public in one way or another. The applicant should provide why this project is important to the public and how it benefits the public.

**Who will maintain the project after its completion?** If this is an education project, what do you expect the outcomes to be for those who participate in the program? - *Think beyond the first year or two*

**Why should we fund your project over others?** What makes your project important and relevant to the Chippewa Luce Mackinac Conservation District and its mission?

**How will your project be promoted to the public?** Provide details about how you will promote your project to the public during the grant timeframe and past the project timeline. *\*Remember to include the permeant signage in your budget!*

**Additional Information for Application**

*(Not included in page limit)*

1. On a separate attachment include a simple sketch of the project, photos and any other information that will help us visualize what you will accomplish/where you are working.
* *Education projects should provide a detailed plan and topics with the number of students/public impacted and number of hours of education provided instead of a sketch*
* *Give the specific county and address*
* *Include a North arrow the drawing*
* *Show where the project is located on the property*
* *Show location for specific plants/plant groupings*
* *Where are the water, road, paths, buildings?*
* *Drawing needs to provide context and content. Pictures of the site are helpful in showing the site, but are not an acceptable substitute for a drawing.*
1. On a separate attachment include a drawing of what educational signs (if any) will look like, the size of the sign, and topics must be provided.
2. The following should also be included as attachments as supporting documents:
	1. Statement of permission to use the land being considered. Public land needs permission from principal/superintendent, park director, executive director, another authorizing official.
	2. Letters of support from the target community. At least two letters from people outside the project leadership but knowledgeable of the project’s goals showing administrative support and community support.
		1. Projects on private property should include a letter of support from the landowner or a letter from your technical assistance provider who recommended the project

**Project Authorization/Authentication**

I understand that the awarding of grants and their amounts shall be the sole discretion of the Chippewa Luce Mackinac Conservation District Board or its designees. I also understand that all applications, reports, and pictures become the property of CLMCD. Should this project be awarded funding, CLMCD has the right to disseminate the project application, or an abbreviated description thereof, the final report, its underlying concepts, and/or ideas. If awarded a grant, I agree to abide by all CLMCD criteria governing its grant program and will acknowledge this funding source in all publicity and/or publications resulting from the project.

I further agree that if awarded I must complete the project by November 30, 2024 and to submit a final report on the project by December 30, 2024 and that the final report will include a detailed accounting of all funds expended with receipts.

The Chippewa Luce Mackinac Conservation District, its sponsors and/or any of its agents/officials, shall assume no responsibility or liability for claims of damage of any kind to property or for claims of injury to any person in connection with a grant.

Project Coordinator Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

I have reviewed the completed application and wholeheartedly support this project (School Superintendent, Principal or Organization President).

Official’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: Click or tap here to enter text.

Application must be received by Friday, March 8th, 2024.