



Chippewa/Luce/Mackinac Conservation District
Forest Assistance Program (FAP) Forester
Position Description

The Chippewa/Luce/Mackinac Conservation District (CLMCD) is seeking a Forestry Assistance Program Forester. This position **requires** a Bachelor of Science degree in Forestry from an SAF-accredited university. This is a grant-funded position that is renewed annually. Wage will be commensurate with candidate's experience and education.

Send professional resume, cover letter, and three references to clmcd@macd.org with the Subject: FAP Position or mail to CLMCD C/O Mike McCarthy 2847 Ashmun St., Sault Ste. Marie, MI 49783. **Applications preferred by 4:00 pm EST on Friday May 26th 2017. Post will remain open until filled.**

The coverage area includes all of Chippewa, Luce, and Mackinac counties. Primary office space for the Forester is located at 2847 Ashmun Street, and the Chippewa Luce Mackinac Conservation District will be the forester's primary workstation and employer of record. The forestry position is primarily an outreach position consisting of about 50% office and 50% field work which changes depending on the time of year.

The purpose of the program is to provide private, non-industrial landowners with technical information and guidance regarding forestry, wildlife habitat, and related natural resource concerns, so that they may make informed decisions about the use and management of their forestland.

Qualifications:

- Bachelor of Science degree in forestry
- Excellent communication skills (writing, public speaking, working with individuals of all ages)
- Capable of completing work independently without supervision
- Computer fluency (MS Excel, Word, Outlook)
- Ability to read various types of maps (aerial, topography, soils) and comfortably navigate through properties
- Ability to assist Conservation District and Natural Resources Conservation Service (NRCS) staff to achieve deliverables as well as short and long-term goals for the Conservation District and NRCS
- Valid driver's license and ability to pass a background check. Use of personal vehicle may be required (mileage reimbursement provided)
- Experience in forest plan writing, grant writing, USDA Farm Bill programs preferred

Routine Duties:

- Serves as initial point of contact for non-industrial private forest landowners, local governments, etc. for forest management, wildlife habitat, other natural resource objectives or concerns.

- Fulfills grant agreement requirements and deliverables.
- Provides on-site land examination and resource evaluation
- Provides options to landowners regarding forest management
- Provides options to landowners regarding wildlife habitat management
- Prepares written follow-ups that may include appropriate handouts/materials, after visiting with landowners on-site or in the office, as appropriate
- Provides advice on tree planting/reforestation for timber production, windbreaks, wildlife habitat
- Provides diagnosis and advice on the control of insects, disease, and wildlife pests for individual trees and woodlands
- Provides information and makes referrals regarding programs, agencies, organizations, and private sector interests that furnish technical and/or financial assistance for natural resource management activities
- Maintains a good working relationship with other forestry assistance providers, both public and private
- Provides technical input regarding species selection for the Conservation Districts' annual tree, shrub, plant sales. (Native species that are useful for reforestation, wildlife habitat, soil erosion control, etc.)
- Provides advice on the control of sedimentation resulting from forest management activities
- Conducts demonstrations and workshops
- Prepares correspondence, reports, news articles, newsletters
- Assists with preparation of the program documentation, including, but not limited to: annual grant application, Natural Resource Plan of Work, etc.
- Prepares regular, written reports to Conservation District boards (monthly),
- Pursue certification with Society of American Foresters (SAF)

A performance evaluation will be conducted annually.

Continuing education needs and opportunities will be considered as applicable.

